

2024-2025 Business Office Calendar

August		August						
		Su	M	Tu	W	Th	F	Sa
8/7 AP cut off						1	2	3
8/9 Timesheet cut off		4	5	6	7	8	9	10
8/12 Board study session		11	12	13	14	15	16	17
8/15 AP1 payday		18	19	20	21	22	23	24
8/21 AP cut off		25	26	27	28	29	30	31
8/26 Board Meeting								
8/30 Payroll and AP2 payday								

September							September	
Su	M	Tu	W	Th	F	Sa		
1	2	3	4	5	6	7	9/4 AP cut off	9/18 AP cut off
8	9	10	11	12	13	14	9/9 Board study session	9/23 Board meeting
15	16	17	18	19	20	21	9/9 Enrollment count day	9/30 Payroll payday
22	23	24	25	26	27	28	9/10 Timesheet cut off	9/30 AP2 payday
29	30						9/16 AP1 payday	
							9/19 Enrollment due	

October		October						
		Su	M	Tu	W	Th	F	Sa
10/1 Enrollment count day	10/23 AP cut off			1	2	3	4	5
10/9 AP cut off	10/28 Board meeting	6	7	8	9	10	11	12
10/10 Timesheet cut off	10/31 Payroll payday	13	14	15	16	17	18	19
10/14 Board study session	10/31 AP2 payday	20	21	22	23	24	25	26
10/16 Enrollment due		27	28	29	30	31		
10/15 AP1 payday								

November							November	
Su	M	Tu	W	Th	F	Sa		
					1	2	11/1 Enrollment count day	11/20 AP cut off
3	4	5	6	7	8	9	11/6 AP cut off	11/26 Payroll payday
10	11	12	13	14	15	16	11/8 Timesheet cut off	11/26 AP2 payday
17	18	19	20	21	22	23	11/13 Enrollment due	
24	25	26	27	28	29	30	11/15 AP1 payday	
							11/18 Board meeting	

December		December						
		Su	M	Tu	W	Th	F	Sa
12/2 Enrollment count day	12/16 Board Meeting	1	2	3	4	5	6	7
12/4 AP cut off	12/18 AP cut off	8	9	10	11	12	13	14
12/10 Timesheet cut off	12/30 Payroll payday	15	16	17	18	19	20	21
12/13 Enrollment due	12/30 AP2 payday	22	23	24	25	26	27	28
12/16 AP1 payday		29	30	31				

January							January	
Su	M	Tu	W	Th	F	Sa		
			1	2	3	4	1/6 Enrollment count day	1/22 AP cut off
5	6	7	8	9	10	11	1/8 AP cut off	1/27 Board meeting
12	13	14	15	16	17	18	1/10 Timesheet cut off	1/31 Payroll payday
19	20	21	22	23	24	25	1/13 Board study session	1/31 AP2 payday
26	27	28	29	30	31		1/15 AP1 payday	
							1/15 Enrollment due	

February		February						
		Su	M	Tu	W	Th	F	Sa
2/3 Enrollment count day	2/19 AP cut off							1
2/5 AP cut off	2/24 Board meeting	2	3	4	5	6	7	8
2/10 Timesheet cut off	2/28 Payroll payday	9	10	11	12	13	14	15
2/10 Board study session	2/28 AP2 payday	16	17	18	19	20	21	22
2/14 AP1 payday		23	24	25	26	27	28	
2/13 Enrollment due								

March							March	
Su	M	Tu	W	Th	F	Sa		
							3/3 Enrollment count day	3/19 AP cut off
2	3	4	5	6	7	8	3/5 AP cut off	3/24 Board meeting
9	10	11	12	13	14	15	3/10 Timesheet cut off	3/31 Payroll payday
16	17	18	19	20	21	22	3/10 Board study session	3/31 AP2 payday
23	24	25	26	27	28	29	3/14 AP1 payday	
30	31						3/14 Enrollment due	

April		April						
		Su	M	Tu	W	Th	F	Sa
4/1 Enrollment count day	4/23 AP cut off			1	2	3	4	5
4/9 AP cut off	4/28 Board meeting	6	7	8	9	10	11	12
4/10 Timesheet cut off	4/30 Payroll payday	13	14	15	16	17	18	19
4/14 Board study session	4/30 AP2 payday	20	21	22	23	24	25	26
4/15 AP1 payday		27	28	29	30			
4/15 Enrollment due								

May							May	
Su	M	Tu	W	Th	F	Sa		
				1	2	3	5/1 Enrollment count day	5/19 Board meeting
4	5	6	7	8	9	10	5/5 Board study session?	5/21 AP cut off
11	12	13	14	15	16	17	5/7 AP cut off	5/30 Payroll payday
18	19	20	21	22	23	24	5/9 Timesheet cut off	5/30 AP2 payday
25	26	27	28	29	30	31	5/14 Enrollment due	
							5/15 AP1 payday	

June		June						
		Su	M	Tu	W	Th	F	Sa
6/2 Enrollment count day	6/18 AP cut off	1	2	3	4	5	6	7
6/4 AP cut off	6/23 Board meeting	8	9	10	11	12	13	14
6/10 Timesheet cut off	6/30 Payroll payday	15	16	17	18	19	20	21
6/10 Board study session	6/30 AP payday	22	23	24	25	26	27	28
6/16 AP1 payday		29	30					
6/13 Enrollment due								

July							July	
Su	M	Tu	W	Th	F	Sa		
		1	2	3	4	5	7/2 AP cut off	7/31 Payroll payday
6	7	8	9	10	11	12	7/8 Board study session	7/31 AP2 payday
13	14	15	16	17	18	19	7/10 Timesheet cut off	
20	21	22	23	24	25	26	7/15 AP1 payday	
27	28	29	30	31			7/17 AP cut off	
							7/22 Board meeting	

Key					
	Enrollment count day		Enrollment due		Payroll or AP payday
	AP cut off		Timesheet cut off		
	Board meeting				