

Community Use Rules and Regulations

With the submission of each Facility Use Application, the applicant verifies authorization to act as the legal agent of the named organization for the purpose of application for and use of an La Conner School District facility. The applicant agrees that it shall be responsible for the conduct and control of all participants and spectators, and shall ensure that use of the facility follows all applicable federal, state, municipal, and La Conner School District safety regulations. The applicant agrees to provide adequate adult supervision during the use of the facility. Upon approval of a Facility Use Application, the applicant will be required to sign a paper facility use contract. A request is not considered finalized until the paper contract has been signed by the applicant and received by La Conner School District.

The applicant recognizes that the School District's property and general liability insurance policies do not provide coverage to external organizations using school facilities. The applicant is required to provide a current certificate of comprehensive general liability insurance in the amount of \$50,000 per occurrence/\$100,000 aggregate. For profit, business groups are required to provide proof of general liability coverage of no less than \$1 million dollars per occurrence. The certificate of liability insurance must have an endorsement naming La Conner School District as an additional insured. Proof of Non-Profit status may also be requested.

The applicant agrees to fully comply in accordance with the adoption of policies for the management of concussion and head injury in youth sports; as prescribed by HB 1824, section 2, as amended in RCW 4.24.660 and chapter 28A.600 RCW if applicable. Access to school facilities may not be granted until all requirement is complete and approved by the school district designee.

In consideration of the applicant's use of La Conner School District facilities, the applicant agrees to indemnify, defend and hold harmless La Conner School District, its respective agents, affiliates, officers, directors, servants, and employees of and from all loss, cost, damage, injury, liability, claims, liens, demands, actions, and causes of action whatsoever arising out of, or related to applicant's negligent or intentional acts, errors, and omissions or those of its employees, agents and participants in connection with the use of the La Conner School District's facility.

The use and possession of tobacco and/or alcoholic beverages by any person or group on La Conner School District facilities is strictly prohibited. If there is any evidence of this use or possession, the contract will be voided immediately and future use may be denied.

Although La Conner School District makes every possible effort to maintain the accuracy of event information posted on school building calendars, at times building calendars may not include nor reflect all contracted events occurring within La Conner School District facilities. La Conner School District reserves the right to decline Facility

Use Applications that conflict with previously contracted events that may or may not appear on school building calendars posted on the community use website. All events will be required to meet the occupancy load, fire, and safety regulations of Skagit County and the State of Washington.

Appropriate gym shoes are required for all activities on the uncovered floor of gymnasiums.

Alterations to the field/facility are prohibited, this may include such things as hanging signs, erecting backstops, placing goals, using masking tape on walls and floors, etc. without prior approval from Brian Masonholder, Facilities Manager 360-466-3171.

The District reserves the right to cancel permits (refunds will be given, except for the \$25.00 non-refundable processing fee) when such action is deemed in the best interest of the District. In the event of school closure for weather or emergencies, use of the facility will be automatically cancelled without notice.

The District reserves the right to deny any application.

PLEASE NOTE: facility use contracts will not be issued more than three (3) months in advance of date of use. Requests submitted more than three (3) months in advance of date of use will be declined. Cancellations by applicants required at least a 48 hour notice otherwise the applicant is responsible for rental costs.

Please proceed if you agree to these terms and conditions.

For additional information regarding use of La Conner School District facilities, please contact [Cherri Kahns](#), 360-466-3171.