

Home of the Braves



2022-2023 Student Handbook

La Conner Middle & High Schools

Student Handbook 2022-2023

<p>P.O. Box 2103 404 N. Sixth Street La Conner, WA. 98257 Phone: 466-3173 Fax: 466-0153</p>	<p>Superintendent: Will Nelson</p> <p>Principal: Christine Tripp</p> <p>Assistant Principal/CTE Director: Tanya Houle</p> <p>Athletic Director: CJ Woods</p> <p>Counselor: Lori Buher</p> <p>Registrar: Linda Pierson</p> <p>Administrative Assistant: Juli Olson</p> <p>Athletic Assistant: Kirsty Croghan</p>
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WELCOME TO LA CONNER MIDDLE & HIGH SCHOOLS

Every Brave a Lifelong Learner

District Values: * Accountability * Respect * Integrity

School Values: * Respect * Kindness * Effort

Mission Statement - Our Mission is to strengthen excellence in education through equity. We will continue our intense focus on individual students, so they are able to successfully launch into their next level of career and education, near and far.

*** Engage * Connect * Achieve ***

Review of this handbook serves as a guide to all students about expectations at LCMS and LCHS.

Home of the Braves

Alma Mater

La Conner High we're loyal to you
And we will do our best for you,
Through all our youthful days
Our alma mater we'll praise,

And when our school days are o'er
And the years go passing by,
We'll be glad we have the memory of
Our dear La Conner High.

(Note: The alumni association is among the oldest in the state. The Class of 2023 will be the 129th class to graduate from La Conner. In graduating from La Conner High School, you will become part of a tradition of excellence.)

LA CONNER HIGH SCHOOL BIOGRAPHY 2021-2022

ASB Officers

President – Rachel Haley Vice Pres – Secretary –
 Treasurer – Hadley Shears
 Advisor – Bryan Milliren

CLASS OF 2023 OFFICERS

President Vice Pres – TBD Secretary – TBD
 Treasurer-TBD

CLASS OF 2024 OFFICERS

President – Vice Pres – Secretary – Abigail Udlock
 Treasurer – David Holt Reps – by Advisory

CLASS OF 2025 OFFICERS

President – Matt Stone Vice Pres – Secretary –
 Treasurer – TBD Reps – by Advisory

CLASS OF 2026 OFFICERS

President – Vice Pres - Secretary – TBD
 Treasurer – Reps – by Advisory

National Honor Society Advisor: Mrs. Buher	Key Club Advisor: TBD	Interhigh Mr. Milliren/Ms. Marble
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LCHS Extra-Curricular Activities

Football – Charlie Edwards	Boys’ Basketball – CJ Woods	Baseball – Jeremiah Lesourd
Volleyball – Suzanne Marble	Girls’ Basketball – Joe Harper	Softball – Loran James
Girls’ Soccer – Christian Warman	Pep Band - McKenzie Clark	Track – Peter Voorhees
Boys’ Soccer – Galen McKnight	Boys’/Girls’ Golf - Jamie Carroll	Knowledge Bowl -
Varsity in Volunteering - Michelle Slater		eSports - Liz Baun

La Conner Middle School ASB Officers

President - Tucker Caplinger; VP - Landon Stevens; Treasurer - Isla Jones; Secretary - Finley Hancock
 Advisor - Sarah Shipley

LCMS Extra-Curricular Activities

Girls’ Volleyball- Aly Sehlin/Kirsty Croghan	Girls’ Basketball- Joel Hingston	Co-Ed Track- Joel Hingston
Co-Ed Soccer- Vince Cicotte	Boys’ Basketball- Greg Edwards	Wrestling- Vince Cicotte

LA CONNER HIGH SCHOOL GRADUATION REQUIREMENTS

SUBJECT	REQUIRED	RECOMMENDED
	CLASSES OF 2020 AND BEYOND	
ENGLISH	4 credits	4 credits
SCIENCE	3 credits (2 lab)	4 credits
SOCIAL STUDIES	3 credits	4 credits
PE & HEALTH	2 credits (0.5 health)	2+ credits
MATHEMATICS	3 credits	4 credits
CAREER & TECH ED.	1 credits	2+ credits
FINE ARTS	2 credits	2+ credits
WORLD LANGUAGE	2 credits	2+ credits
ELECTIVES	4 credits	
TOTAL MINIMUM REQUIRED CREDITS TO GRADUATE: 24		

The Washington State Personal Pathway now allows students who plan to take a technical career path, after completing high school, to substitute technical courses for certain other courses. Decisions regarding the Personal Pathway are made in conjunction with students, guardians, and the high school counselor before the end of sophomore year.

In any given school year, students should earn 7 credits. To meet the criteria for being considered a 9th, 10th, 11th, or 12 graders, students need to earn the follow minimum number of credits:

- Grade 9 0.-5.99
- Grade 10 6
- Grade 11 13
- Grade 12 18

LaConner Middle/High School Bell Schedule 2022-23 SY	
Monday/Tuesday/Thursday/Friday	Wednesday (Late Start)
Period 1 8:10-8:58 am	Period 1 9:30-10:15 am
Period 2 9:02-9:50 am	Period 2 10:19-11:02 am
Period 3 9:54-10:42 am	Period 3 11:06-11:49 am
Period 4 (WIN/Advisory) 10:46-11:34 am	MS LUNCH 11:49-12:19 HS Period 4 11:53-12:36
MS LUNCH 11:34 am-12:04 pm HS Period 5 11:38 am-12:26 pm	MS Period 4 12:23-1:06 PM HS LUNCH 12:36-1:06 PM
MS Period 5 12:08-12:56 pm HS LUNCH 12:26-12:56 pm	Period 5 1:10-1:53 PM
Period 6 1:00-1:48 pm	Period 6 1:57-2:40 PM
Period 7 1:52-2:40 pm	**NO WIN on Wednesdays

****Early Release Schedules will be posted in announcements on an A and B rotation.**

****Passing Time is 4 minutes**

COMMON FEES:

*All fees subject to change

ASB Card (all levels)	\$30.00
HS Yearbook	\$35.00
MS Yearbook	\$30.00
HS Sports Fee	\$50.00/sport
HS Football Fee (additional)	\$50.00/season
MS Sports Fee	\$40.00
Band Instrument Rental (all levels)	\$50.00
Driver's Education (student)	\$450.00
Breakfast	Free
Lunch (student)	Free

GENERAL INFORMATION:

Academic Integrity (updated 11/22/2022)

Students are expected to conduct themselves honorably with regard to academics. This is to include but be not limited to refraining from all forms of cheating including academic dishonesty, utilization of math-solving applications, and plagiarism. Violations may result in loss of credit on assignment or for the course, guardian contact/conference, documentation in the student's file, discipline and/or suspension. This policy holds regardless of whether or not a student is in the classroom or an online environment.

Activity Requirements

To participate in ASB sponsored activities, students (and parent/guardians) must be sure these conditions are met (complete in Final Forms):

- ASB card purchased & activity fee paid (if applicable)
- Proof of insurance in order and on file (students may purchase School Insurance as a primary or secondary policy)
- Current medical release (physical) on file with athletic department
- Current athletic/activity code signed and on file

Associated Student Body (A.S.B.)

Each level, middle and high school, has an individual A.S.B. made up of all students and guided by advisors. Regular meetings are held to help plan activities and generate cooperation among grades. Officers are elected in school-wide balloting. The elected A.S.B. officers have a highly active role in organizing school activities. They are also responsible for authorizing expenditure of the A.S.B. funds collected. A.S.B. officers are expected to serve as positive role models for all students and to adhere to eligibility guidelines. The primary focus of A.S.B. is to improve the school climate by doing the following:

- Unify & promote student and building activity
- Aid in the internal operation of the school
- Learn the values of a working democracy
- Appreciate diversity & collaboration

A.S.B. Cards

Students who wish to participate in extracurricular activities or attend any school dance must purchase an Associated Student Body card for \$30.00. If a student qualifies for free and reduced lunch, A.S.B. cards are \$15.00. Students are required to be photographed for an A.S.B. card. This is for the purposes of identification even if they are not planning to purchase a photo package or participate in activities. Your student will benefit from an A.S.B. card as home game admission for regular season will be free; admission to away and post-season play will be at a reduced amount.

A.S.B. Elections

Elections in the spring will be held following a week of campaigning. Candidates are responsible for their own posters and handouts. All posters and campaign information must be removed on Friday after the election.

Voting will be by secret written or online ballot. In case of a tie, in a contest with 3 or more candidates, a run-off election will take place the following school day and candidates will be given the opportunity to speak before the group again. If a tie occurs in a contest between two candidates, a simple re-vote will be taken. Names of newly elected officers will be announced before the end of the day.

Athletic/Extracurricular Eligibility – Middle/High School

School sponsored activities must support and not compete with the academic focus of the school.

To ensure that students are meeting their academic responsibilities:

1) The principal and/or Athletic Director will conduct academic eligibility checks for all participants in extracurricular activities/events. These checks will be completed every two weeks during the sport/activity season according to a published calendar. The principal or athletic director of extracurricular will notify students, parents and coaches of ineligibility due to academic deficiencies. Reversal of ineligibility is the responsibility of the individual student and requires approval by the principal/athletic director. Eligibility checks will be based on current semester grades.

9/16, 9/30, 10/14, 10/28, 12/2, 12/16, 1/13, 1/27, 2/10, 2/24, 3/17, 4/14, 4/28, 5/12

2) Conditional academic ineligibility from school-sponsored activities will be instituted for any student who falls below a 2.0 grade point average.

Consequences: any student with less than a 2.0 in the current semester will be required to document two hours of before or after school study time each week with teachers and/or approved support staff. This will be required until the student's current semester GPA is greater than 2.0.

2) Ineligibility from competition (and team travel) will result if the student:

- A) Receives an “F” grade in any class.
- B) Has 3 or more unexcused tardies in any two-week period.
- C) Has been assigned to In-School or Out-of-School Suspension

3) The suspension becomes effective at **3:00 p.m. on the Wednesday following the Friday grade check and lasts until the next grade check.** In order to regain eligibility, the student must prove that he/she has met the academic standards set forth above by bringing printout of current grades to the principal or athletic director proving that he/she has met the standard he/she will regain eligibility.

Consequences: A student ineligible for any of the above reasons A-C will miss a minimum of one contest at his/her “regular completion level” for any ineligibility. In addition, the ineligible student will be required to document two hours of before or after school study time each week with teachers and/or approved support staff. This will be required until the student's current semester GPA is greater than 2.0.

Athletic/Extracurricular Policy – Middle/High School

1) To compete in athletics a student must be passing all classes. Grades will be checked every two weeks to determine eligibility for the following week. Ineligible athletes will not be allowed to compete until the grade requirement is met. Students must have no failing grades and maintain a 2.00 G.P.A. The Athletic Director/Principal will work with athletes who fall into a conditional or probationary status for grades.

****9/16, 9/30, 10/14, 10/28, 12/2, 12/16, 1/13, 1/27, 2/10, 2/24, 3/17, 4/14, 4/28, 5/12****

- 2) To participate in athletics, a student **must** have a physical exam, a signed eligibility policy statement, an insurance waiver, and a medical release form on file in the Athletic Director's office (completed through Final Forms).
- 3) Each athlete **must** pay a \$40.00 (MS)/\$50.00 (HS) fee per sport/extracurricular activity and purchase an A.S.B. card (\$30.00).
**HS Football fee is \$100.00*
- 4) **To practice or compete** a student **must** be in a minimum of four academic classes on each given day.
- 5) Participants are expected to attend all practices and participate with the team in mind, and exhibit good attitude and sportsmanship. If a coach feels a student is failing to act accordingly, the student may be removed from participation for a suitable time.
- 6) Students who ride the bus to a game and want to ride home with their parents, **must** present a completed **Release of Student form** to the bus driver before leaving.
- 7) **Classroom behavior and school decorum may be tied to athletic participation.** Chronic misbehavior will result in a principal/parent/student/coach conference.
- 8) Students must have 10 practices to participate in interscholastic sports.

Attendance

Attendance will be taken everyday in **each** class.

Only the school office can excuse an absence based on timely information. Excusable absences include the following: **illness, medical appointments, family emergencies, court/legal proceedings, religious/cultural observations, pre-planned vacations, funerals and bereavement.** Parents are asked to call the office within 24 hours to excuse an absence and/or send a written excuse with the student if returning on the day following the absence. Car problems or oversleeping are not excusable tardies or absences (see link for the WA state law).

****<https://apps.leg.wa.gov/wac/default.aspx?cite=392-401-020>****

Please note 5 unexcused absences in a month or 10 in a year must be reported to the Skagit County Superior Court for processing under the Becca Statute. (The state law requires students to attend school until the age of 18). Students should also know that homework or make-up work would be provided for unexcused absences only at the teacher's discretion.

Truancies (unexcused absences) will be dealt with according to the provisions of the La Conner High School discipline policy.

Students who have 12 or more non-school related absences (whether excused or unexcused) from any one class during the school year will be placed on an attendance contract; should the student not be in compliance with the contract upon review, course credit may be denied for the semester in question.

For an early dismissal, students must bring a dated note from home to the office before school. **Before a student leaves campus, parents must sign their student out on the Student Sign-Out sheet in the office or call the office. Parents wishing their student to walk home (or to the doctor) or leave campus with another adult must either call the school or send specific written permission.** Students are **not** allowed to wait outside in front of the building.

Students who are 18 years of age or older must have written permission from their parent/guardian that they are allowed to sign themselves out for an early dismissal.

Pre-planned absences are excused when a student completes and turns in a pre-planned absence form signed by all teachers and approved by a parent/guardian and the principal. Pre-plans should be used for predictable absences such as appointments, vacations, field trips and court or legal proceedings. Pre-planned absences may not be excused if the student is failing and teachers and/or the principal judge that the absence will negatively impact the student's academic progress.

Aviation, Shop Elective, and Auto Mechanics

The School District requires students taking shop and aviation be covered by insurance as they will be working with potentially dangerous equipment.

Bus

School District policy does not provide for transportation for students on any other bus route other than their own. Only in case of emergency, approved by the principal, will students be able to ride on alternate routes. All bus behavior is guided by the same consequences as in the school building. The bus driver and/or other district employee(s) are the authority in charge, in the same way as the teacher is in charge in the classroom.

Canvas

Canvas is our online learning management system (LMS). Students will access all of their assignments, pre-recorded videos, messages from teachers, and grades for all classes on Canvas. Student participation in Canvas courses should follow the same expectations of any in-person class with regard to school-appropriate language, online participation and interactions with peers and instructional staff.

Cell Phones - Telecommunication Devices

La Conner Middle School –

Students may use their own phones and other personal technology for appropriate use before school, during lunch, or after school. Students are expected to store phones, and other personal technology, out of sight, in silent mode, in a backpack or assigned locker unless use is permitted by a staff member. If a student violates the above rules the following guidance will be used progressively, the student will:

- 1. Receive a verbal warning from the staff member
- 2. Place device on staff member's desk for the remainder of the period that will be entered in Qmaltiv for tracking purposes.
- 3. Have their personal technology stored safely in the school office until the end of the day, upon which time they may retrieve it.
- 4. Have their personal technology stored in the office until their parent or guardian retrieves it.

La Conner High School -

Students may use their own phones and other personal technology for appropriate use before school, during lunch, during breaks, and/or after school. Students are expected to store phones, and other personal technology (including airpods/airbuds/headphones), out of sight, in silent mode, unless use is permitted by a staff member. If a student violates the above rules the following guidance will be used progressively, the student will:

- 1. Receive a verbal warning from the staff member
- 2. Place device on staff member's desk for the remainder of the period that will be entered in Qmaltiv for tracking purposes.
- 3. Have their personal technology stored safely in the school office until the end of the day, upon which time they may retrieve it.
- 4. Have their personal technology stored in the office until their parent or guardian retrieves it.

(LCSD Board Policy 3245)

Counseling Services

La Conner Middle and High Schools offer a full-time guidance counselor. This individual supports student learning by providing the following benefits to all students:

- A. Registration, scheduling and program adjustment
- B. Parent and student conferences as requested
- C. Administration and interpretation of achievement tests
- D. Course information for the following year
- E. Multi-disciplinary team member for assessment of students with special needs
- F. Personal counseling as appropriate and as available for such needs as peer relationships, drug/alcohol problems, academic and social concerns, etc.
- G. Referrals to community agencies for continuing counseling services if needed
- H. Consultation with parents, teachers, staff and community agencies
- I. Notification of career and training opportunities, scholarships, financial aid and post high school education
- J. Information regarding achievement and aptitude tests.
- K. Communication of opportunities for students to attend conferences regarding post-high school information including High School/College Conferences, Career Fairs, Minority College Conferences, etc.
- L. Counseling for special concerns: eating disorders, children of alcoholic parents, social skills, study concerns.

(Students and parents are invited to make appointments with the counselor by calling the front office at 466-3173.)

Dress Code (updated 11/22/2022)

Students are expected to adhere to the accepted dress code of La Conner School District whether online or in-person. These standards are based on respect for one another and the need to establish a safe, orderly, caring, and businesslike learning environment. Dress that is not consistent with preserving an academic focus shall be avoided. Please refrain from wearing:

- Gang related attire: bandanas, wallet chains, identified brand-names.
- Clothing that advertises or mentions drugs/alcohol/tobacco.
- Clothing that exhibits vulgar or lewd language or pictures.
- Clothing that is intentionally offensive to a person's race, religion, sexual orientation.
- Pants, dresses, shorts, and skirts should be worn to adequately cover the body and undergarments. Revealing attire: sagging pants, exposed navels, displayed underwear, skirts or shorts above mid thigh, tops with spaghetti straps.

- Hats, hoods, sunglasses, and other clothing accessories are only to be worn in the classroom at the teacher's discretion.

Drug Free/Smoke Free/Electronic Smoking Device/Weapon Free Campus

The La Conner School District, by state law and district policy, is a drug, smoke and weapons free campus. This applies to all students, employees and visitors and applies during all school events. The board recognizes the effects resulting from the abuse of alcohol and use of controlled illegal, addictive or harmful substances (including anabolic steroids) on the school, home and community. While the primary obligation to seek assistance rests with the student and his/her parents or guardians, school administrators and counselors work with the home and community to develop and implement a comprehensive prevention and intervention program. Additional procedures and consequences due to violation are found in the discipline policy detailed in following pages and in the athletic/activity code.

Fines/Fees

State law and school policy allows the school to charge students for lost or damaged school property. Students are expected to be responsible enough to keep track of items and mature enough to take care of them; items may include books, tools, uniforms, technology and other school property. If charges are not paid prior to the office closing for summer vacation, your final grades will not be released to parents, other school districts or colleges and universities.

Food In The Building

The cafeteria is designated as the location for both breakfast and lunch while on campus. Food is not permitted in classrooms or hallways with the exception of teacher sponsored or curriculum driven activities. Students may possess water in clear bottles. Students are responsible for cleaning up their own garbage within the building and in the cafeteria. Failure to clean up your eating area may result in disciplinary measures, including being assigned to clean the designated area for a number of days. The staff reserves the right to ban food and drink from the building entirely if students do not take responsibility for the cleanliness of school areas. Please take pride and keep your areas clean.

Food Service

La Conner Schools offer a healthy breakfast and lunch each day. The rules pertaining to breakfast and lunch service have been put in place by the Washington State Office of Public Instruction, Skagit County Health department and the USDA. If you have questions about meals, seconds or salad bar, the kitchen staff will be glad to discuss these with you. Breakfast and lunch are FREE for all students enrolled in La Conner School District. This is because we are part of OSPI's Community Eligibility Program (CEP). A family income survey will replace the free and reduced meal application. This survey must be completed by all La Conner families to ensure that we receive federal and state funding for all educational programs.

Grade Reporting, On-Line Access And Grading Procedures

Final grades are placed on the transcript for credit twice a year at the end of each semester. In addition, students and parents/guardians are encouraged to access grades online using Canvas. Questions regarding student academic progress should be directed to the student and their teacher. Teachers may, at their discretion, base up to 20% of a student's grade for a course on participation. This can be done provided the following two criteria are met: students with excused absences have the opportunity to make up the participation points and the percent of the grade based on participation is specified in the course outline given to students at the beginning of the class.

Homework Requests

When students are away from school on an excused absence, parents/guardians may request homework. If the absence is pre-planned, the student needs to complete a pre-planned permission sheet where teachers can assign homework for the days that will be missed. If a student is ill we ask that the homework request be made prior to 8:45 a.m. to ensure assignments are received that afternoon for pick up. Please make every effort to pick up requested homework. **Teachers will post weekly assignments on Canvas the Friday before they are assigned, ensuring that students will have access to homework and class activities during any eventuality.**

Insurance

Applications for school insurance are available in the school office. Students who are not covered by personal insurance policies must purchase school insurance if they plan to participate in extracurricular activities. **It is the responsibility of the parent/guardian and student to be certain that the insurance is appropriate for the sport and that the coverage is active.**

Lockers

The building principal or the principal's designee will make frequent and unannounced locker and bag checks. Students should keep lockers neat and free of non-essentials.

Lost and Found

Lost and Found items are kept in the main office and gym. Unclaimed items will periodically be donated to charitable organizations. It is important to label belongings in order to facilitate a return.

Medication

Parents are encouraged to give medication outside of school hours whenever possible. If a student must take medicine during school hours, the prescription or over the counter medication must be sent in the **original container** with the student's name, dosage, physician and directions indicated. A *Medication Form* must be completed by the parent and signed by the physician, stating the exact dates and times the medicine is to be taken. The school can receive medication brought in by parents only. **State law requires that this form to be filled out by the parent/guardian and left on file in the middle school office** In the case where a child might have an occasional headache that can be simply treated, a parent must still come to school to administer the medication -- even if it is just aspirin.

Northwest Career & Technical Academy (Skills Center) – Transportation

All students attending NWCTA will be expected to ride the school bus to and from their Skills Center campuses daily. Exceptions to this will be limited and up to the discretion of district administration. Students returning to the high school campus from the Skills Center(s) must report to their assigned classes upon arrival.

Parking And Driving

Students' motor vehicles are for transportation to and from school. Cars are not to be driven during school hours without the permission of a parent/guardian and the principal or designee. **Students are not to be in the parking lot without permission from the office and/or a teacher.**

- **Student drivers are to park in the student parking lot to the north of the gym only.** Student parking is not allowed at the middle school, elementary or district office parking areas or in staff spaces at the west end of the gym.
- Students are expected to drive and park responsibly at all times.

Release of Student Form

Students who ride the bus to games, field trips, or other activities, and wish to ride home with a parent, **must sign out with the coach on the check out sheet before leaving for the event.**

Residence

To attend La Conner schools, a student must reside within the school district's boundaries, unless permission has been received from the superintendent of the resident district and from the superintendent of the La Conner School District.

Running Start

Running Start is a state-legislated option allowing prepared high school students to simultaneously earn college and high school credit by taking college coursework at their local community or technical college. Information regarding Running Start may be obtained from the school counselor.

School Calendar/Bulletin

The school calendar is available online and on Canvas (our Learning Management System). The daily bulletin provides updated information and is available in the office or on the middle and high school website and in the Canvas Commons.

School Sponsored Events/Activities

Students shall observe all school rules and policies while attending school-sponsored events regardless of the time or place at which they are conducted. Violations of proper standards of behavior or violations of school policy shall result in the student being removed from the event or activity and may warrant further disciplinary action. These guidelines are especially applicable to athletic activities and school dances. Remember, any time you are at an event, you represent all of us at La Conner Middle and High Schools! Demonstrate pride in yourself, your school and your family.

Sexual Harassment

Sexual harassment is a form of discrimination that violates the Washington law against discrimination, Chapter 49.60 RCW, and federal laws, including the 1972 Civil Rights Act and Equal Employment Opportunities Act. Sexual harassment substantially compromises the attainment of educational excellence. Such behavior by staff, students, volunteers or visitors will not be tolerated. Any student, district employee or volunteer who knows of or suspects sexual harassment is compelled to report the action to the building principal or any district administrator. This includes "sexting". Confidentiality will be maintained to the highest degree possible. Where appropriate, immediate corrective action will be taken. A complete copy of the policy is available at the high school and district offices.

Substitute Teachers

We welcome substitutes to our school as guests to our school assigned the challenging job of continuing student learning during staff absences. Consequently, students will treat them with respect. Failing to respect substitutes, or follow their directions, will be met with the consequences listed in the following pages for these types of infractions.

Technology/Internet Policy

Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are public in nature. General school rules for behavior and communication apply. The network is provided for students to conduct research and

communicate with others. Independent access to network services is provided to students who agree to act in a considerate and responsible manner. **Parent permission is required for all students. Access is a privilege, not a right. Access entails responsibility.**

Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and ensure that users are using the system responsibly.

Parents must give students written permission to use the La Conner School District Internet network and students must agree to the rules and sanctions pertaining to using the network.

The following are not permitted:

- Sending or displaying inappropriate messages or pictures
- Using obscene language
- Harassing, insulting or attacking others
- Damaging computers, computer systems or computer networks
- Violating copyright laws
- Trespassing in others' folders, work or files
- Intentionally wasting limited resources
- Employing the network for commercial purposes
- Cyber bullying or "sex-ting"

Telephone Calls

A phone for student use is located in the office. We ask that students keep the use to a minimum and not use the phone during class time. The phone should be used to call home for emergencies or to return messages and is not to be used for social or personal purposes. The office will accept calls from parents/guardians and take messages. However, we will not disrupt classes to get the message to the student. We do not guarantee delivery of the message as the student is called to the office between classes and may or may not respond to the request. We ask parents/guardians to please try to arrange outside campus appointments ahead of time so your student is aware they need to leave. Parents: Please do not text or call your child during school hours; wait until lunch or leave a message in the office for your student to return the call.

Title IX – Nondiscrimination And Affirmative Action

La Conner School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, honorably discharged veteran or military status, sexual orientation, gender expression, gender identity, the presence of any sensory, mental, or physical disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee has been designated to handle questions and complaints of alleged discrimination: Civil Rights, Title IX, and Section 504 Coordinator, Andrew Wheeler, 360-466-3171, awheeler@lc.k12.wa.us; P.O. Box 2103, La Conner 98257-2103.

Visitors

All visitors to LCMS/LCHS are asked to register in the office and receive a visitor pass. Student visitors and "shadowing" are not allowed unless part of a pre-planned school-sanctioned event (i.e.: InterHigh). Adults who wish to volunteer on campus will be required to undergo a background check after providing some minor personal information.

Withdrawal From School

Parents need to call or send a letter to the office with their student, in advance, if moving from the school attendance area. The secretary will give the student a *Withdrawal Form* for each teacher's signature. This form must be returned to the school office and it will be kept on file. If there are any lost or damaged books or outstanding fines, records will not be released to the new school.

Yearbook

Each year, both the middle and high schools produce a yearbook. Yearbooks may be purchased September through the last day of school in June. There is no guarantee that the quantity purchased will meet the demand. It is suggested that students not wait to purchase the books until the last week of school.

Student Rights

- **Freedom of expression:** Students may express their personal opinions. That freedom does not allow personal attacks, profanity or interference with another person's rights to express themselves.
- **Right to assemble:** Students may assemble peacefully. Any gathering that interferes with the operation of the school or classroom is prohibited.
- **Right to petition:** Students may petition appropriate authorities when they feel they have been treated unfairly.
- **Freedom of the press:** Students may express their opinions in writing. They must take full responsibility for the content of their publications by identifying themselves as authors or editors of the publications. They are not allowed to make personal attacks or publish libelous or obscene material.
- **Freedom from unreasonable search and seizure:** Students may be secure in their persons, papers and effects against unreasonable searches and seizures. School authorities may conduct general searches and specific searches of a student's belongings if there are reasonable grounds to believe the student possesses something illegal. Items such as weapons, fireworks, firearms or items that may threaten life or safety or the educational process may be seized and removed. The student should be present, if possible.
- **Equal education opportunity:** Students may not be discriminated against because of national origin, race, religion, economic status, sex, pregnancy, marital status, and previous arrest, physical, mental or sensory handicap.
- **Distribution or posting of materials:** Students may distribute or post materials on school premises only after receiving the approval of the building principal. Please put all information on bulletin boards in the hallway. Once the event being promoted has ended, it is the students' responsibility to remove and dispose of the postings.
- **Right to Appeal Process:** Any parent or student aggrieved by the imposition of discipline shall have the right to appeal as defined in the La Conner School District Board Policy.

Belief Statement

We believe in helping students develop the skills to be positive, self-regulated life-long learners. To support that, the La Conner School District will:

- Teach expectations and provide opportunities to learn from mistakes
- Set students up for success
- Focus on early interventions

- Empower students to build skills for communication, behavior, learning, and social-emotional
- Emphasize safety – intellectual, physical, social, emotional
- Engage with our community partners and invite their expertise into the support models
- Seek information regarding what happened leading up to a serious incident
- Celebrate mistakes as learning opportunities
- Provide reasonable assurance and clear communication following serious incidents
- Invite student voice to be part of the solutions
- Encourage students to solve their own problems whenever possible
- Utilize restorative justice models
- Involve parents in all steps of the behavior modification process

Student Discipline

“Discipline” means any action taken by the school district in response to behavioral violations. Discipline is not necessarily punitive, but can take positive and supportive forms. Data show that a supportive response to behavioral violation is more effective and increases equitable educational opportunities.

- Engaging with families and the community and striving to understand and be responsive to cultural context
- Supporting students in meeting behavioral expectations, including providing for early involvement of parents
- Administering discipline in ways that respond to the needs and strengths of students and keep students in the classroom to the maximum extent possible
- Providing educational services that students need during suspension and expulsion
- Facilitating collaboration between school personnel, students, and parents, and thereby supporting successful reentry into the classroom following a suspension or expulsion
- Ensuring fairness, equity, and due process in the administration of discipline
- Providing every student with the opportunity to achieve personal and academic success
- Providing a safe environment for all students and for district employees.

Our District's Tip Reporting Service

Safety is one of our district's top priorities, that's why we're now using Vector Alert, a tip reporting system that allows students, staff, and parents to submit safety concerns to our administration five different ways:

1. **App: Search for “Vector Alert” in the App Store to download for free**
2. **Phone: 360.244.4621**
3. **Text: Text your tip to 360.244.4621**
4. **Email: 1356@alert1.us**
5. **Web: <http://1356.alert1.us>**

Easily report tips on bullying, harassment, drugs, vandalism or any safety issue you're concerned about. Tips may be submitted anonymously too. Thanks in advance for helping to make our school community a safer place to work and learn! We appreciate your support.

La Conner High School Running Start Program 2021-2022

What is Running Start? Running Start is a state-legislated option allowing prepared high school students to simultaneously earn college and high school credit by taking college coursework at their local community or technical college. Eligible students may take up to 15 college courses numbered 100 level or above free of tuition (free/reduced lunch students 18 credits), but are responsible for their own transportation, books and fees (General = \$1 per credit, Tech = \$5 per credit, building = \$1.50 per credit, eLearning = \$20 per course; free/reduced lunch students present their eligibility letter to the college to get fees waived for the first 15 credits). Running Start enrollment can occur for up to six quarters during the junior and/or senior year, and is not available in the summer.

Who is eligible? Students must have 11.5 credits posted on their La Conner transcript and should test into college level reading, writing and mathematics. Skagit Valley College requires a 2.25 cumulative gpa.

How do college credits transfer to high school credits? College credits will be translated to high school credits as per WAC 180-51-050 where 5 college quarter credits = 1.0 high school credit. College classes taken to meet specific graduation requirements must be chosen from the LCHS course equivalency guide and noted as such on the student's quarterly enrollment form. College grades will be transferred as earned, with a college W (withdrawal up to 6 weeks into the term) = high school NC (no credit), college V (student stopped attending, did not officially withdraw) = high school F, college Z (did not pass) = high school F.

Is a Running Start student eligible for athletics and activities? Students continue to be eligible for athletics and activities, and must comply with WIAA requirements and the LCHS Athletics/Activities Code. According to the WIAA handbook and LCHS policy a student enrolled in Running Start must adhere to the following in order to be eligible for participation: **1)** must be regular in attendance, having attended 85% of their scheduled classes; **2)** must meet all high school standards; **3)** must be continuously enrolled, earning 2.5 graduation credits, (a minimum of 13 quarter credits) monitored at any time; **4)** must meet with the Athletic Director and complete a WIAA Running Start contract; **5)** pass PAWS.

What is the college schedule like? The colleges have three quarters during LCHS' two semesters. Students are responsible for following the school calendar where they attend. The colleges and LCHS begin and end the school year at different times, do not have the same Spring Break, and vary on particular days off. College classes are structured for more homework, with each hour of class time requiring about two hours of homework. Thus, taking a five credit college class would require 5 hours in class and 10 hours of homework.

Students and families should understand: that students seeking a LCHS diploma must meet all graduation requirements, including state testing and completion of senior seminar with a community exit presentation. Students will not be allowed to go through LCHS commencement exercises unless they have met all LCHS graduation requirements at the time of senior check out. Students are responsible for completing 10 political hours and 40 community service hours as seniors prior to graduation and that students remain enrolled in SENIOR SEMINAR class and are responsible to maintain daily attendance, all coursework and a culminating presentation to a community panel.

What else should I consider? Running Start students who are most successful are particularly organized, responsible, self-motivated, and academically oriented, as the college demands all of those qualities and is an adult environment. Most students experience lower grades than they earned in high school, as college work is more difficult and faster paced. College grades are transcribed to LCHS Transcripts. Students are not required to attend Running Start full time, some may feel it's best to take one or two classes at the College, the others at the high school. Schedules are worked out quarterly with the high school counselor and the college advisor.